



# QBP - Qualified Business Person

## Course Description:

This course is designed to assist business-orientated persons to get started in an Electrical Contracting Business. The course will provide an overview of the following:

- Legalities of setting up and running an electrical business
- Navigating the Australian Tax Laws
- Insurance and Workcover responsibilities
- Risk management practices
- Negotiation techniques and contract arrangements
- Quoting jobs
- Developing business plans
- Writing policies and procedures
- How to create a website

## Duration and Mode of Delivery:

Face to Face and Live Web – 2 days or Online self-paced delivery

## Course Accreditation:

This is a Nationally Recognised course with successful students receiving a Statement of Attainment.

## Delivery:

Students will work in an online self-paced environment or in a class environment.

## Course Inclusions:

### Volt Edge will provide the following:

- Training and assessment course material
- Online student portal access (face to face and live web access content online)

### Each Student is to:

- Submit the required prerequisites (where applicable), prior to commencement of the course. If prerequisites are not provided prior to the commencement of the course, this may affect your eligibility to attend or complete the course.
- Have access to a stable internet and computer or laptop with Microsoft Office applications as required.
- Have basic computer skills to undertake and complete the assessments.
- Complete and submit the required assessment.
- Review and comply with the conditions detailed in the [Student Handbook](#).

Upon successful completion of this course students will gain a nationally accredited statement of attainment for:

| Unit Code | Unit Name   |
|-----------|---|
| BSBESB402 | Establish legal and risk management requirements of new business ventures           |
| UEEEL0040 | Develop compliance policies and plans to conduct an electrical contracting business |

## Entry requirements:

| Unit Code | Unit Name  |
|-----------|--|
| UEECD0007 | Apply work health and safety regulations, codes and practices in the workplace |

To enrol into this training please view our website or contact our team at [training@voltage.com.au](mailto:training@voltage.com.au)